



CITY OF HOUSTON

Job Posting

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1	Applications accepted from: ALL PERSONS INTERSTED
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3	Job Classification ENVIRONMENTAL INVESTIGATOR II
4	Posting Number PN# 107095
5	Department Department of Public Works & Engineering
6	Division Public Utilities
7	Section Water Production Branch
8	Reporting Location 611 Walker* Workdays & Hours M - F, 7:30 a.m. – 4:30 p.m.*
	*Subject to change
9	DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS <ul style="list-style-type: none">• Investigates complaints concerning pollutant and contaminant sources, conducts on-site inspections, collects samples of suspected pollutants and reports investigated findings.• Performs varied technical inspections and investigative work relative to the detection, analysis and elimination or control of environmental pollutants and contaminants.• Works with Environmental /Regulatory Compliance personnel to ensure that compliance audits or other regulatory required documentation are completed and posted at required locations.• Provides updated information as needed to keep regulatory compliance manuals current.• Ensures that Spill Response Manuals are updated and displayed at required locations.• Supports Quadrant Section Chiefs with different issues such as ordering locks, inspection of facilities, meeting with various contractors, helping with environmental concerns and updating plant records involving equipment and capacities.• Monitors monthly pumpage to ensure that we stay within the permitted amount.• Helps with monthly, quarterly and yearly reports such as wells, systems, subsidence, area and county permits.• Create facility profiles listing all equipment and all other assets involved with each location.• Coordinates special district inspections, as required.• Conducts routine surveillance of the community to determine pollutant or contaminant problems.• Performs routine chemical and microbiological analyses of water.• Promote environmental awareness concerning the effects and hazards associated with illegal discharges or dumping and many other issues that effect facility operations. Educate the public regarding pollution prevention and the proper transport and disposal of hazardous and solid wastes.
10	WORKING CONDITIONS This position routinely requires lifting of moderately heavy items (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.
11	MINIMUM EDUCATIONAL REQUIREMENTS Requires a Bachelor's degree in Chemistry, Biology, Environmental Health Engineering or a closely related degree.
12	MINIMUM EXPERIENCE REQUIREMENTS One (1) year of pollution/environmental control experience is required.
13	MINIMUM LICENSE REQUIREMENTS Requires a valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).
14	PREFERENCES None
15	SELECTION/SKILLS TEST REQUIRED None However, the Department may administer a skill assessment evaluation.
	SAFETY IMPACT POSITION Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	SALARY INFORMATION Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: Salary Range - Pay Grade 16 \$946 - \$1,279 Bi-weekly \$24,596 - \$33,254 Annually
18	OPENING DATE October 19, 2005
19	CLOSING DATE November 01, 2005
20	APPLICATION PROCEDURES Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1 st Floor. Our TDD (Telephone Device for the Deaf) phone number is 713.837.9471. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.
	An equal opportunity employer

